

Agenda for the Cumbria Beekeepers Association Executive Meeting
 Southey Street Methodist Rooms 2.00pm 29th November 2014

| Subject | Time | Why | Who / How | End Result |
|--------------------------------------|---------------|---------------------------------------------------|--------------------------------------------------------------|-------------------------------------------------|
| Attendance/ Apologies | 2 minutes | For record | List handed around to fill in. | Note for Minutes |
| Agenda | 2 minutes | To Confirm/ update Agenda | Led by Chair | Agreed agenda |
| Minutes of Previous Meeting | 2 minutes | To approve | Led by Chair | Minutes Approved |
| Autumn Conference | 10 minutes | To review | Led by Steve Barnes | Ideas to improve future running |
| Web page | 10 minutes | To check for accuracy of contacts | Secretaries produce updated list. Led by Richard | Improved webpage |
| Communications | 10 minutes | To improve | Discussion Led by Chair | Improvement actions completed / placed |
| Training | 10 Minutes | To improve | Led by Richard Backhouse | To develop a plan |
| BBKA conference | 10 minutes | to advise delegate of Cumbria's views | Led by Steve Barnes | Delegate given guidance. |
| Correspondence | 5 minutes | To advise of any Corres. received | Led by Steve Barnes | Meeting informed |
| Actions from Previous meeting. | 10 minutes | To confirm action status | Led by Chair | Status of Actions Agreed |
| AOB | 10 minutes | | | |
| Review of meeting | 5 minutes | To improve running of meeting. | Discussion | |

